

### The Peace of Mind Package

The Peace of Mind Package is for couples who have completed their planning and are looking for a Wedding Day Coordinator to execute their vision. This package allows our couples to relax and be a guest at their own wedding!

### The Peace of Mind Package includes the following services:

- 2-3 in-person/virtual meetings – one will be the venue walkthrough. We want to learn your wedding vision inside and out!
- Complete day-of execution for up to 12hrs.
- Wedding Vendor Recommendations and review vendor contracts as needed to understand exactly what will be arriving the day-of.
- Venue walk-through to go over the details and logistics of the wedding day.
- Identify any missing pieces to the wedding day that may have been missed but are essential to run smoothly.
- Timeline creation and wedding day “game plan” distributed to vendors.
- Vendor management – we will coordinate with all contracted **wedding vendors** and confirm their arrival times, confirm services booked, and any other important details, at least 1 week or more prior to the wedding.
- Greet **wedding vendors** and be the point of contact the day of your wedding.
- Cross-check venue set up, making sure ceremony and reception are set to perfection - Fixing any errors that may come up.
- Distribute bouquets & pin corsages to the bridal party, attendants & family members as requested.
- Remind Best Man, Maid of Honor, Parents, and honored guests when they are about to give toasts.
- Assist with bridal party and family with photographs.
- Direct ushers and helpers with seating and program distribution.
- **Day of Wedding Coordinator** onsite for up to 12 hours of **wedding day management**.

